

Donor Privacy Policy

Last updated: April 10, 2023

By donating through this website (cicau.org) or any donation link provided or associated with Children's Institute of Cultural Appreciation and Understanding, Inc. (CICAU), you agree that your interactions with us are governed by this **Donor Privacy Policy** and in conjunction with our **Privacy Policy** and **Terms of Use**. If you disagree with these policies and terms, please do not use our donation forms, links, or services.

To Our Donors

Dear Donors,

Children's Institute of Cultural Appreciation and Understanding, Inc. (CICAU) will not sell, share or trade our donors' names or personal information with any other entity or organization. In addition, we will not reach out or send mailings to our donors on behalf of other organizations which are not directly affiliated with or subsidiaries of CICAU. This Donor Privacy Policy applies to all donors and donation information received by CICAU in any form, including electronic, written, or oral communications. To the extent that any donations are processed through a third-party service provider, our donors' information will only be used for purposes necessary to process the donation.

We honor and appreciate the generosity and support of all of our donors. We value and respect donor privacy and work to ensure that your personal information is protected. Your donations help run our organization by funding research, program development, community outreach, and more. We graciously thank you for your charitable giving!

Donations of any kind are voluntary gifts given out of kindness and at the giver's discretion. By making a Donation to CICAU, the donor agrees and understands that:

- CICAU and any and all (future) subsidiaries and/or affiliates of CICAU are entitled to use the donation or donated resources at their discretion and within the scope of the organization's mission, goals, objectives, or general purposes for which the gift was given;
- It is the responsibility of CICAU's Board of Directors and Executive Officers (governing body) to use good judgment and accountability in its stewardship responsibilities;
- All information regarding the donation and/or its donors will be treated with privacy and confidentiality unless otherwise specified by the donor or required by law or for IRS tax reporting;
- All donors will receive appropriate acknowledgment and recognition for their charitable giving unless otherwise specified by the donor, in which case they will be listed as "Anonymous";
- A donation, once given, is irrevocable and cannot be refunded or credited; however, recurring donations can be canceled upon request by the donor via email at donations@cicau.org;
- CICAU will provide any donor with a donation letter or certificate upon written request to donations@cicau.org;
- CICAU does not store donor credit card numbers or banking information;
- Financial transparency helps the organization maintain and preserve donor and community trust; therefore, the most recent financial statements can and will be made available upon request;
- We may add your contact information to our mailing list for future mailings, newsletters,

fundraising announcements, donation opportunities, community events, and financial updates or notifications unless otherwise requested through the means listed in the *contact us* section below;

- Our Services and Services used to collect donor donations may use Cookies and similar tracking technologies to track donor activity, store certain information and provide analytical statistics (See of Our Privacy Policy and Terms of Use for additional details).

Thank you!

The Leadership Team at CICAU

Changes to this Donor Privacy Policy

We may update Our Donor Privacy Policy from time to time. We will notify You of any changes by posting the new Donor Privacy Policy on this page.

We may let You know via email and/or a prominent notice on Our Service, prior to the change becoming effective and update the "Last updated" date at the top of this Donor Privacy Policy, if needed.

You are advised to review this Donor Privacy Policy periodically for any changes. Changes to this Donor Privacy Policy are effective when they are posted on this page.

Contact Us

If you have any questions about this Donor Privacy Policy, You can contact us:

- By email: donations@cicau.org
- Mail:
Attn: Administration
Children's Institute of Cultural Appreciation and Understanding
5457 Twin Knolls Road, Suite 300
Columbia, Maryland 21045

Interpretation and Definitions

Interpretation

The words of which the initial letter is capitalized have meanings defined under the following conditions. The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of this Donor Privacy Policy:

Affiliate means an entity that controls, is controlled by or is under common control with a party, where "control" means ownership of 50% or more of the shares, equity interest or other securities entitled to vote for election of directors or other managing authority.

Cookies are small files that are placed on Your computer, mobile device or any other device by a website, containing the details of Your browsing history on that website among its many uses.

Organization (referred to as either "the Organization", "CICAU", "We", "Us" or "Our" in this Agreement) refers to Children's Institute of Cultural Appreciation and Understanding, Inc., 5457 Twin Knolls Road STE 300, Columbia, MD 21045.

Personal Information is any information that relates to an identified or identifiable individual (including but not limited to contact information, such as name, organization, address, phone number, email address; and donation information, such as amount, type of donation, date of donation, method of donation).

Service refers to the Website and any associated payment or donation links within.

Service Provider means any natural or legal person who processes the data on behalf of the Company. It refers to third-party companies or individuals employed by the Company to facilitate the Service, to provide the Service on behalf of the Company, to perform services related to the Service or to assist the Company in analyzing how the Service is used.

Website refers to Children's Institute of Cultural Appreciation and Understanding, Inc. (CICAU), accessible from <https://www.cicau.org>.

You means the donor or individual accessing or using the Service, or the company, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.